



BRITTA SCHAUER

INTERIM HR MANAGER & PAYROLL SPECIALIST

● www.bsfreelancer.com

MY PROFILE

As an interim HR professional, I specialise in creating structure and delivering sustainable solutions in demanding situations. With a sharp eye for processes, a passion for transformation and the ability to approach challenges strategically and pragmatically, I support companies exactly where it matters - quickly, effectively and with a clear focus on results.

01 CORE SKILLS

Communication skills

Leadership

Pragmatism

Resilience

Empathy

02 LANGUAGES

German

Native

English

C2 level

03 EDUCATION

1993 - 1995

Tax assistant vocational training

1991 - 1993

Business administration studies

04 LOCATIONS

HAMBURG

Schleswig-Holstein · Lower Saxony ·
Nationwide in Germany by agreement,
depending on requirements

05 AREAS OF EXPERTISE

Organisational Development

Optimising structures, processes and teams to improve efficiency and employee satisfaction.

HR Digitalisation

Developing and implementing HR digitalisation strategies to increase efficiency and simplify workflows.

HR Management

End-to-end management of HR processes, including time recording management and workforce planning.

Payroll

30 years of in-depth payroll experience, including reliable payroll processing, strong process expertise and interface management.

Compliance and Employment Law

Sound knowledge of social security, employment and works constitution law, including practical experience with collective agreements.

Recruiting and Talent Acquisition

Rapidly filling critical roles through targeted recruiting strategies, effective applicant management and effective use of career sites.

Employee Relations

Conducting employee meetings, working closely with works councils and managing workplace conflicts.

Process Optimisation

Continuous improvement and digitalisation of HR processes to increase efficiency and transparency.

ERP and HR Tools

Experience with established HR and ERP systems such as SAP, DATEV, Workday and Personio, including process automation.

Business Focus

Positioning HR as a strategic driver of business success, supported by strong finance and controlling expertise.

Customer Focus

Aligning HR services with the needs of internal stakeholders and external HR service providers.

Agile Working

Acting flexibly and quickly in dynamic projects and managing change effectively; PRINCE2® Project Manager.

06 SERVICE

FOCUS

1 Create structure

2 Transformation

3 Optimise processes

4 Manage change

Rapid onboarding

Ability to assume operational responsibility within a very short time.

Flexibility

Adapting to different corporate cultures and short-term requirements.

Strong network

Access to a broad network for recruiting and specialist expertise.

TOOLS

Office 365, Power BI, Netsuite, Microsoft Dynamics Nav, Blending, SAP HCM, Datev, Lexware, Cornerstone, Personio, HR Works, Softgarden, Rexx, Canva, Gimp, Wix, Wordpress.